



**State of Washington
Department of Transportation
Notice to Consultants
Anacortes Multimodal Ferry Terminal Project
Mukilteo Multimodal Ferry Terminal Project**

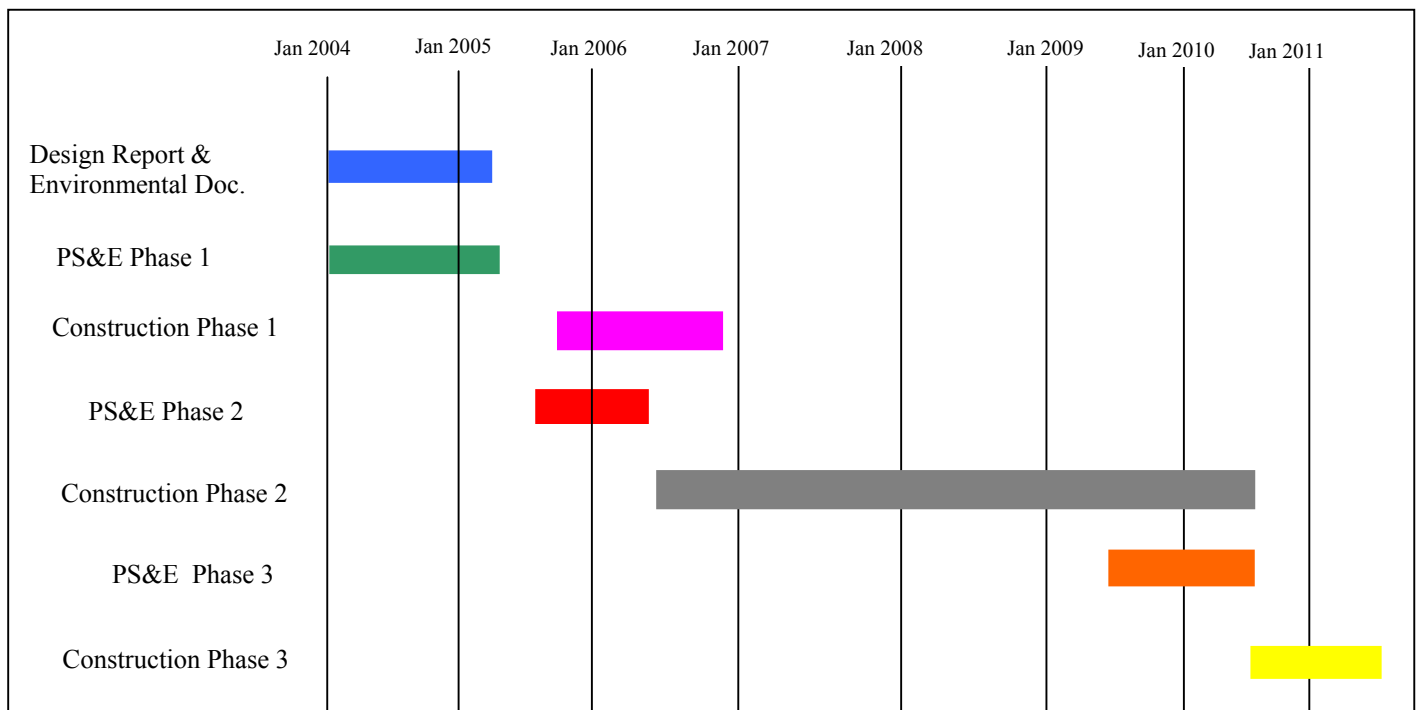
The Washington State Department of Transportation (WSDOT) announces Requests for Qualifications (RFQ) from consultants interested in providing environmental, engineering, and architectural services for Washington State Ferries (WSF) on two major capital improvement projects. One (1) consultant will be selected for each project. The approximate dollar value of the consultant agreement for the Anacortes Multimodal Ferry Terminal Project will be eight (8) million dollars. For the Mukilteo Multimodal Ferry Terminal Project the approximate dollar value will be eleven (11) million dollars.

Project Description - Anacortes

The purpose and goal of the Anacortes project is to re-construct the Anacortes Ferry Terminal to support the growth in ridership forecasted for a terminal that serves 5 Washington State Ferries routes. The focus of this work will be to construct a new modern terminal building, replace the overhead loading system, perform other site improvements, relocate tie-up slip as advance eelgrass mitigation, and provide an overall architecturally unique theme or unique sense of entry for the ferry terminal, which serves as a gateway to Washington State, San Juan Islands, and Canada. The basis for this work is outlined in the 1997 "Master Plan Project Design Report."

Schedule

Anacortes Multimodal Ferry Terminal

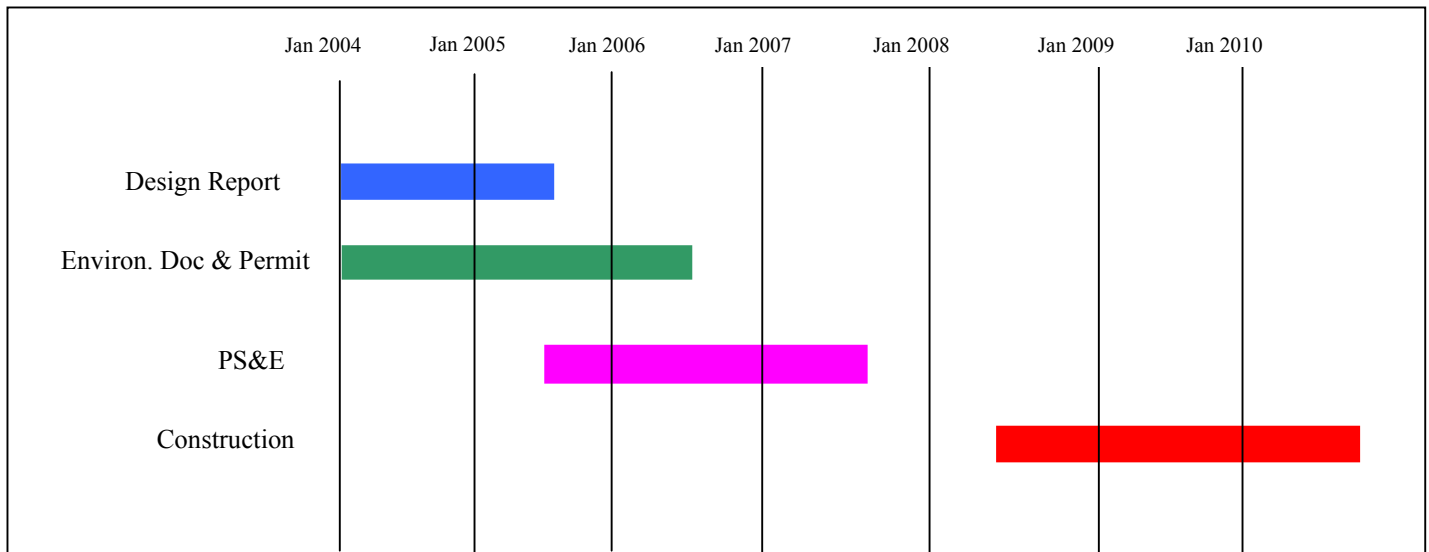


Project Description - Mukilteo

The purpose and goal of the project is to replace the Mukilteo Ferry Terminal with a new terminal to support the growth in ridership. The new facility will include two slips, trestle, a new terminal building, overhead loading, a transit center, pick up/drop off and a connection to Sound Transit's planned rail platform area. The basis for this work is outlined in the "2003 Mukilteo Multimode Project RFQ Information Packet."

Schedule

Mukilteo Multimodal Ferry Terminal Project



General Scope of Work

The work under these projects shall consist of reviewing existing documentation, and providing environmental and engineering services to prepare documentation for reconstructing the ferry terminals. The work includes creating, maintaining, and updating a project schedule with resource loading; preparing the appropriate NEPA/SEPA/Section 4(f) documentation necessary for environmental permits; providing a complete set of plans, specifications and estimate (PS&E); and providing construction project management support during construction. Also, a significant amount of effort may be required in negotiating with affected Tribes.

The consultant teams will have skills with emphasis in project risk assessment / management, environmental and permitting process (NEPA/SEPA), tribal negotiation, environmental science, and managing project delivery pertaining to ferry transportation and terminal projects. Other areas of professional and technical expertise and experience that would be needed include, but are not limited to, civil, structural, electrical, mechanical, architectural, geotechnical engineering, and coastal engineering pertinent to designing and construction management of buildings, trestles, wingwalls, dolphins and other marine structures.

The State will retain all public relations work in-house. The consultant will support this effort. The consultant will provide project management services to maintain and meet project scope,



schedule, and budget, and to manage the consultant team throughout the project. The consultant will be responsible for furnishing all the technical staff needed to deliver the work product as defined herein. The State reserves the right to retain portions of the project to complete in-house or supplement consultant services with in-house staff. State staff may work in the consultant's offices.

One or both of the projects may use a GC/CM as a method of project delivery.

WSF discourages the use of exclusive arrangements between prime consultants and sub-consultants or between each other. If an exclusive arrangement is used, the Prime Consultant shall explain the advantage to WSF.

The State has prepared a Master Plan and Design Report for the Anacortes project and a RFQ Information Packet for Mukilteo project. One copy of each publication is available for review at the following address:

Washington State Ferries
Terminal Engineering
811 - 1st Avenue, Suite 300
Seattle, WA 98104
Contact – Anacortes: Hien Trinh, Marine Project Engineer at 206-515-3775
Contact - Mukilteo: Nicole McIntosh, Marine Project Engineer at 206-515-3714

The consultant team will review and evaluate the documents and prepare supplemental documents as necessary.

Evaluation Criteria

Pursuant to State and Federal regulations, a qualifications-based selection process will be used to select a consultant for this project. The following information and criteria will be used to evaluate and rank responses:

1. Qualifications/Expertise of Firms on Team;
2. Qualifications of Proposed Project Manager;
3. Key Team Members Qualifications (Prime Consultant and Sub-Consultants), no more than 10 will be scored;
4. Firm's Project Management System and familiarity with WSF Earned Value PM system (Prime Consultant and Sub-Consultants);
5. Firm's project delivery approach (Prime Consultant and Sub-Consultants);
6. Firm's approach and success in environmental documentation and permitting highly controversial and complex marine environmental projects (Prime Consultant and Sub-Consultants);
7. Experience with the General Contractor/Construction Manager project delivery system;
8. a) Experience designing architectural elements for ferry terminals or other mass transit facilities; or
8. b) Experience designing multimodal transportation facilities; and
9. References/past performances (Prime Consultant Only.)



The link to the definitions and point value for each of the proposed criteria may be found on the first page of this advertisement web site.

NOTE: It is imperative that the consultant reviews the definitions of the scoring criteria. We have included requirements and/or limitations for the information that is being requested.

NOTE: Most of the above types of services must be directly related to an engineering project. If not, they must be procured according to the personal services procurement requirements per Revised Code of Washington (RCW) 39.29.

Submittals

Consultants are invited to submit their Statement of Qualifications at their own cost. WSDOT assumes no obligation of any kind for expenses incurred by any respondent to this solicitation. The submittal is limited to a total maximum number of twenty-five (25) sheets submitted only on single sided (single sided meaning one side only of a single sheet of paper) typed 8.5" x 11" paper (if charts and/or graphs are utilized text must be a readable size font), and with type size no smaller than 12 point.

If your firm wishes to be considered for both projects, then you must submit a separate set of submittals for each project. Due to the size and complexity of the projects, the State does not intend to award both projects to a single consultant. Therefore, clearly indicate in your Statement of Qualifications for which project you wish to be considered.

Your Statement of Qualifications must be broken into two (2) separate packets A and B. Your Statement of Qualifications for:

1. "Packet A" must clearly identify your firm name, and the title of the Request for Qualifications on the cover and consist of:
 - Your responses to scoring Criteria 1 through 7, and question 8a if you wish to be considered for the Anacortes project, or question 8b if you wish to be considered for the Mukilteo project.
2. "Packet B" must clearly identify your firm name and title of the Request for Qualifications on the cover and consist of:
 - Your letter of transmittal;
 - Your response to scoring criteria 9; and
 - Your Submittal Information Packet forms.

The page limitation does not apply to the front and back covers of "Packet A" and all of "Packet B."

The Statement of Qualifications shall meet the following requirements or will be deemed non-responsive and will not be eligible for consideration of this work:

- Title of the Request for Qualifications on the cover of the submittal packets and the letter of transmittal;



- Title of the projects for which you are submitting;
- Statement of Qualifications broken into “Packet A” and “Packet B” as indicated above;
- Responsive to all evaluation criteria;
- Meeting page limitations and font size requirements; and
- Meeting submittal deadline submission date.

Materials submitted in response to this competitive procurement shall become the property of WSDOT and will not be returned. All submittals received will remain confidential until WSDOT and the successful Consultants sign the agreements resulting from this advertisement. All submittals are deemed public records as defined in the RCW 42.17.250 to 42.250.340.

Faxed or e-mailed submittals will not be accepted. Four (4) copies of your “Packet A” and one (1) copy of “Packet B”, whether mailed or hand-delivered, must arrive at the following address no later than 5:00 pm on Tuesday, October 14, 2003:

Mr. Michael B. Rice
Director, Consultant Services
Washington State Department of Transportation
Capital View II Building, 2nd Floor
724 Quince Street SE
Olympia, WA 98504-7323

Any questions regarding the submittal process should be directed to the Consultant Services Office at 360-705-7104.

Any questions regarding the technical aspects of the Anacortes Multimodal Ferry Terminal Project should be directed to Mr. Hien Trinh, Marine Project Engineer / Project Manager for WSF at 206-515-3775.

Any questions regarding the technical aspects of the Mukilteo Multimodal Ferry Terminal Project should be directed to Ms. Nicole McIntosh, Marine Project Engineer / Project Manager for WSF at 206-515-3714.

The Department (WSDOT) has an overall Disadvantaged Business Enterprise (DBE) Goal. The DBE goal for participation will be obtained through a combination race-neutral/race-conscience means as outlined in WSDOT’s “Disadvantaged Business Enterprise Program Plan.” The Department encourages disadvantaged, minority, and women-owned consultant firms to respond.

Persons with disabilities may request this information be prepared and supplied in alternate formats by calling collect 206-389-2839. Persons with hearing impairments may call 1-800-833-6388 (Washington State Telecommunications Relay Service) and ask for 206-515-3683.

Dates of publication in the Seattle Daily Journal of Commerce: Tuesday, September 16, 2003, and Tuesday, September 23, 2003.

Submittals Due: Tuesday, October 14, 2003.